

## **HIPAA 270/271 – Batch Eligibility Verification and 276/277 Batch Claims Status Verification Testing Steps**

**(Please note that these instructions are for testing purposes only, and production processes should follow the 270 Batch Overview Document)**

- 1. Each submitter must register via the production AHCCCS Website per the instructions in the 270 Batch Overview Document.**
- 2. Once this registration is completed the submitter should prepare test files per the appropriate file specifications as contained in the HIPAA Implementation Guides. These guides are available at: [wpc-edi.com](http://wpc-edi.com) (Washington Publishing Company).**
- 3. If an example file is desired, AHCCCS will also make available to you a sample test file for reference. Please contact the AHCCCS HIPAA Work Group to request this file at:  
([AHCCCSHIPAAWorkgroup@ahcccs.state.az.us](mailto:AHCCCSHIPAAWorkgroup@ahcccs.state.az.us))**
- 4. Once a test file is prepared, do not submit it via the internet to the AHCCCS website (this is for production purposes only); the submitter should submit the file via email it to the AHCCCS HIPAA Work Group: ([AHCCCSHIPAAWorkgroup@ahcccs.state.az.us](mailto:AHCCCSHIPAAWorkgroup@ahcccs.state.az.us)) for processing.**
  - 1. Create a new message to the above email address**
  - 2. Place the insertion point in the text box of the mail, and then click Insert – File**
  - 3. Choose the file that you want to attach, and then click Insert**
  - 4. Click send**
- 5. Within approximately one working day the AHCCCS HIPAA Workgroup will email the submitter the resulting 271 Response or error explanations.**
- 6. Submitters must successfully process two 270/271 or 276/277 exchanges to be ‘certified’ for production processing.**

**Note these processes are for testing purposes only. All production submissions of 270 or 276 transactions and retrievals or 271 or 277 responses must be conducted via the AHCCCS website.**